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## **EXCITING OPPORTUNITY**

Over the past 100 years, AIC Kijabe Hospital continues to provide **compassionate** and **quality** health care services. Anchored on the vision to “Be a God – glorifying and transformative leader in the provision of excellent healthcare and education in Africa, we recognize that a team of people with great **character**, **compassion** and excellent **skills** are our most valuable resource to our Patient care. To strengthen our team, we are seeking to fill the following position:

### **HOSPITALITY SUPERVISOR**

Reporting to the **MANAGER MAINTENANCE/HOSPITALITY**.

**Purpose:** To glorify God through preparation, cooking and service of food in accordance with defined standards and quality, working with nutritional guidelines, keen observance of safety and hygiene with the aim of achieving high standards of customer care .

### **Job Duties and Responsibilities**

- Develop and supervise preparation of specialized menu`s and customer events
- Maintain quality production and service by establishing and enforcing organizational standards
- Direct and supervise activities in the hot kitchen and cafeteria services
- Supervise kitchen personnel and operational hygiene at all times
- Establish shift objectives based on needs of establishment
- Monitor sales to ensure actual returns
- Coordinate with the supply chain/procurement office in selecting, ordering and purchasing materials
- Schedule for repair and routine maintenance of all kitchen equipments

### **Applicants Qualifications, Experience, Competencies and Attributes**

- Diploma in food and beverage production or its equivalent
- Three (3) years relevant experience
- Strong interpersonal skills
- Excellent communication skills

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**GENERAL INQUIRIES - MAIN HOSPITAL**  
T: 0709 728 200

**NAIVASHA MEDICAL CENTER**  
T: 0733 422 346

**MARIRA CLINIC**  
T: 0735 118 527

**NAIROBI CLINIC**  
T: 0703 133 233



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### How to Apply

If you believe you are the ideal candidate and meet the specified criteria, we encourage you to take the next steps in the application process. Please begin by updating your profile and completing your application on our recruitment portal <https://recruit.kijabehospital.org>. Your application should be submitted no later than **Monday, December 22, 2025**. Keep track of your application's progress in the portal on applied jobs.

We appreciate your interest in joining our team and look forward to reviewing your application.

**Please note due to the high volume of applicants, only shortlisted candidates will be contacted.**

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