

EXCITING OPPORTUNITY

Over the past 100 years, AIC Kijabe Hospital continues to provide **compassionate** and **quality** health care services. Anchored on the vision to “Be a God – glorifying and transformative leader in the provision of excellent healthcare and education in Africa, we recognize that a team of people with great **character**, **compassion** and excellent **skills** are our most valuable resource to our Patient care. To strengthen our team, we are seeking to fill the following position:

Assistant Manager, Occupational Therapy.

Reporting to the **SUBDIVISION HEAD, ALLIED SERVICES.**

Purpose: To develop and administer the highest quality of Occupational Therapy service by identifying and implementing operational procedures in line with best practice standards, keeping abreast with new developments, skills and technology .

Job Duties and Responsibilities

- Undertake comprehensive assessment and diagnosis of patients with a wide variety of physical, and emotional needs
- Formulate, deliver, review and progress individual treatment programs, ensuring effective treatment, specialist advice and timely discharge is achieved
- Evaluate occupational therapy practice through reflection, audit and outcome measures, individually, locally or within specialist interest groups in order to continually improve services to patients
- Maintain patient documentation, records and accurate statistical information to reflect care provided and to meet professional standards, local and national guidelines

Applicants Qualifications, Experience, Competencies and Attributes

- Bachelors degree in Occupational Therapy
- Registered with Kenya Occupational Therapy Association (KOTA)
- Possess a valid practicing license with Occupational Therapy Council of Kenya (OTCOK)
- A minimum of 3-5 years of related work experience with approved leadership skills



How to Apply

If you believe you are the ideal candidate and meet the specified criteria, we encourage you to take the next steps in the application process. Please begin by updating your profile and completing your application on our recruitment portal <https://recruit.kijabehospital.org>

Your application should be submitted no later than **Wednesday, September 4, 2024**. Keep track of your application's progress in the portal on applied jobs.

We appreciate your interest in joining our team and look forward to reviewing your application.

Please note due to the high volume of applicants, only shortlisted candidates will be contacted.

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