



EXCITING OPPORTUNITY

Over the past 100 years, AIC Kijabe Hospital continues to provide **compassionate** and **quality** health care services. Anchored on the vision to “Be a God – glorifying and transformative leader in the provision of excellent healthcare and education in Africa, we recognize that a team of people with great **character**, **compassion** and excellent **skills** are our most valuable resource to our Patient care. To strengthen our team, we are seeking to fill the following position:

Education and Research Partnership Coordinator

Reporting to the **DIRECTOR EDUCATION**.

Purpose: To glorify God by contributing to the growth and success of medical education programs through effective fundraising and partnership development strategies..

Job Duties and Responsibilities

- Develop and implement strategies to maintain strong relationships with existing donors, ensuring continued engagement and support.
- Identify potential corporate and community partners aligned with the goals and priorities of the Education and Research department
- Create content for Kijabe Hospital and Partner Organizations
- Collaborate with internal teams and external vendors to ensure successful event logistics

Applicants Qualifications, Experience, Competencies and Attributes

- Bachelor's degree in Communication or
- Bachelor's degree in Business Administration or Non Profit Management or any other related field
- Master's degree preferred
- Proven experience in fundraising, donor relations or partnership development preferably in a health care or educational institution

How to Apply

If you believe you are the ideal candidate and meet the specified criteria, we encourage you to take the next steps in the application process. Please begin by updating your profile and completing your application on our recruitment portal at **recruit.kijabehospital.org**.

Your application should be submitted no later than **Sunday, June 23, 2024**. Keep track of your application's progress in the portal on applied jobs.

We appreciate your interest in joining our team and look forward to reviewing your application.

Please note due to the high volume of applicants, only shortlisted candidates will be contacted.

GENERAL INQUIRIES - MAIN HOSPITAL
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